

# LESSON PLAN

Period	Date (Tentative)	Topic	Unit No.	Teaching Methodology	Remarks	Corrective Action Upon Review
		<u>INTRODUCTION TO MANAGEMENT</u>	<u>I</u>			
1	6.1.14	Concept of Mgt & Org.				
1	7.1	Nature, Scope & Fun of mgt				
1	8.1	Taylor's Scientific Mgt Theory				
1	9.1	Fayol's prin. of Mgt, Mayo's Theory.				
1	10.1	Maslow's & D Mc Gregor's Theory				
1	13.1	Hertzberg's Theory & Systems approach to the mgt.				
1	20.1	Leadership Styles & SR to mgt				
		<u>DESIGNING ORG. STRUCTURE.</u>	<u>II</u>			
1	21.1	Basic concepts related to org.				
1	22.1	Merits & Demerits of Departmentation & Decentralization.				
1	23.1	Types of Mechanistic & organic structures of org.				
1	24.1	Line, Staff & Functional org.				
1	25.1	Committee org. Matrix org.				
1	27.1	Virtual org., Cellular org.				
1	28.1	Team structure, Boundary org.				
1	29.1	Inverted pyramid structure				
1	30.1	Lean & flat org. structure				

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		<u>OPERATIONS Mgt.</u>	<u>III</u>			
1	31.1	Principles & Types of Plant layout - Methods of prod.				
1	1.2	Work - study & Methods				
1	3.2	Basic procedure involved in Method Study & Work - Measurement				
1	4.2	Statistical QC				
1	5.2	Charts - R, C, & P.				
1	6.2	Simple problems Acceptance Sampling				
1	7.2	Deming's Contribution to Quality				
		<u>MATERIALS Mgt.</u>	<u>IV</u>			
1	10.2	Obj. - Need for inventory control				
1	11.2	EOQ, ABC Analysis,				
1	12.2	Purchase procedure,				
1	13.2	Stores Mgt. & stores Records				
1	14.2	<u>MARKETING</u> : Functions				
1	15.2	Marketing Mix - Marketing str.				
1	17.2	production life cycle -				
1	18.2	channels of Distribution				



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		<u>HRM</u>	<u>V</u>			
1	19.2	Concept of HRM, HRD, PM&IR				
1	20.2	HRM VS PMIR - Basic function of HR Mgt.				
1	21.2	MPP, Rec., Sel & T&D				
1	22.2	Placement, wages & salary, Promotion, Transfer				
1	23.2	Separation, PFA, Grievances Handling -				
1	24.2	Welfare Admin. -				
1	26.2	Job evaluation & merit rating				
		<u>PROJECT Mgt :</u>	<u>VI</u>			
		(PERT, CPM)				
1	27.2	Network analysis -				
1	28.2	prog. evaluation & Award Box (PERT)				
1	1.3	Critical path method (CPM)				
1	3.3	Identifying CP & probability				
1	4.3	Project Cost analysis				
1	5.3	Project - crashing,				
	6					
		<u>STRATEGIC Mgt :</u>	<u>VII</u>			
1	6.3	Mission, goal, obj.				
1	7.3	Policy, str. program				

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1	8.3	Elements of Corporate Planning, process				
1	10.3	Environmental scanning, Value chain Analysis				
1	11.3	SWOT Analysis -				
1	12.3	Steps in strategic formulations & implementation				
1	14.3	Generic strategies & Alternatives				
	15.3	CONTEMPORARY MGT PRACTICES	VIII			
1	18.3	Basic Concepts of MIS & end user computing				
1	19.3	Materials Requirement Planning, (MRP)				
1	20.3	Just-In-Time (JIT), system				
1	21.3	TQM, Six-Sigma				
1	22.3	Capability Maturity model (CMM)				
1	24.3	Supply chain Mgt. -				
1	25.3	Enterprise Resource planning (ERP)				
1	26.3	PPM, BPO				
1	27.3	Business process Re-engineering & Benchmarking				
1	28.3	BSC.				
	28.3 to 01.4.	MID - I (7)				
	02.04 to 10.04.	MID - II (7)				
TOTAL	62+14	76				